

# Minutes of Local Trust and Big Local Trust AGM

14 December 2017

Conference room D, 5<sup>th</sup> Floor, CAN Mezzanine, 7-14 Great Dover Street, London SE1 4YR

Discussion and decision	Action
<p><b>1. Present &amp; apologies</b></p> <p><b>Trustees</b></p> <p>Kevin Sugrue (chair), Penny Shepherd, Jonathan Taylor, Ben Lee, Andrew Robinson, Peter Mills and John Whitton (on skype).</p> <p><b>Non-trustees</b></p> <p>Matt Leach, Nicola Hutcheson, and Wendy Joynes (minutes) (Local Trust)</p> <p><b>Apologies</b></p> <p>Apologies were received from Daniel Goodwin, Karen Riches, Kathryn Kane and Alice Casey (proxy received).</p>	
<p><b>2. Minutes of previous AGM on 8 December 2016</b></p> <p>There was an error in the date of the appointment of the auditors, which should have read 2016-17 and not 2015-16.</p> <p>Subject to the above amendment it was <b>agreed</b> that:</p> <p>The minutes of the meeting on 8 December 2017 be approved.</p>	<p>Wendy to correct minutes</p>
<p><b>3. Appointment of trustees</b></p> <p>Kevin vacated the chair which was taken by Matt for this item.</p> <p>It was <b>agreed</b> that:</p> <p>3.1 Benjamin Yat Meng Lee be re-appointed to serve a third three-year term of office until November 2020.</p> <p>3.2 John Kevin Sugrue be re-appointed to serve a third three-year office until November 2020.</p> <p>3.3 Alice Keir Casey be re-appointed to serve a second term of office until November 2020.</p> <p>3.4 Andrew Robinson be re-appointed to serve and third term of office until January 2018.</p>	

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<p>3.5 Karen Ann Riches be re-appointed to serve a second term of office until July 2018.</p> <p>Kevin then resumed his role as chair.</p>	
<p><b>4. Retirement of trustees</b></p> <p>Trustees were informed that Daniel Goodwin had indicated that he wished to retire from the board; trustees <b>noted</b> that this would take effect on 14 December 2017.</p> <p>Jonathan and Karen both indicated that they were able to remain as trustees until new trustees were appointed. Andrew also indicated that would remain a trustee until January 2018 to be part of the trustee nominations committee.</p>	
<p><b>5. Big Local Trust annual report and accounts for financial period 1 April 2016 to 31 March 2017</b></p> <p>It was <b>agreed</b> that: the annual report and accounts for the period 1 April 2016 to 31 March 2017 together with the reports of the board and auditors be received.</p>	
<p><b>6. Local Trust annual report and accounts for financial period 1 April 2016 to 31 March 2017</b></p> <p>It was <b>agreed</b> that: the annual report and accounts for the period 1 April 2016 to 31 March 2017 together with the reports of the board and auditors be received.</p>	
<p><b>7. Appointment of auditors for 2017-18</b></p> <p>It was <b>agreed</b> that: Crowe Clark Whitehill (CCW) be appointed as auditors of the company and the charity for 2017-18.</p>	
<p><b>8. Any other business</b></p> <p>There was no other urgent business and the meeting closed at 11.35am.</p>	

Kevin Sugden  
18/12/2017